

THE RURAL MUNICIPALITY OF MOOSOMIN NO. 121

Minutes of Regular Meeting of the Council of the Rural Municipality of Moosomin No. 121 held on Tuesday, December 13, 2022 at the Council Chambers at 602 Main Street, Moosomin, Saskatchewan.

Present were: Reeve David Moffatt
Councilors, Jeff McMullen
Division 1, Rob Hanson
Division 2, Herb Doll
Division 3, Mark McCorrison
Division 4, Dale McAuley
Division 5, Ernest Dobson
Division 6,

Absent were: Division 7, Vernon Hamilton

The meeting was called to order 8:35 am by Reeve Moffatt.

22-182 Minutes *Hanson:* That the minutes of the regular meeting of council held November 8, 2022 are approved as distributed.
CARRIED

22-183 Financial Activities *McCorrison:* That the statement of financial activities for the month of November 2022 are accepted as read.
CARRIED

22-184 Accounts for Approval *McMullen:* That the list of Accounts for Approval, as attached to and forming part of these minutes, covering Direct Payroll Deposits, Electronic Funds Transfers, Internet Bill Payments, Conexus Credit Union Cheque Numbers 26156 to 26174, in the amount of \$241,441.98 be approved for payment.
CARRIED

22-185 Bush Removal *McMullen:* That the council authorize the removal of bush on TWP Rd 134 between 24/25-13-30-W1 to improve the access for agriculture equipment. JLH Contracting will complete the removal.
CARRIED

22-186 OCP Amend *McAuley:* That the council authorizes the administrator to proceed with drafting the necessary amendments to the OCP future land use map- to further define commercial and residential areas.
CARRIED

22-187 Grader Lease *McAuley:* That the municipality will utilize the option to purchase on the 160M grader lease. The purchase price is 186,500.00 plus applicable taxes. The buyout will occur January 21, 2023.
CARRIED

- 22-188 Extended Warranty *McAuley:* That the municipality will purchase extended warranty on the 160M grader at a purchase price of \$11,018.00 plus applicable taxes.
CARRIED
- 22-189 Grader Lease *Dobson:* That the municipality will lease a 2024- 150AWD Cat Grader to be delivered in January 2025.
CARRIED
- 22-190 Revenue Sharing *Dobson:* That the Council of the Rural Municipality of Moosomin #121 confirms that the Municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
- Submission of the 2020 Audited Financial Statements to the Ministry of Government Relations;
- Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to reporting and remittance of Education Property Taxes;
- Adoption of Council Procedures Bylaw;
- Adoption of Employee Code of Conduct; and
- All Members of Council have filed and annual updated their Public Disclosure Statements as required; and
that we authorize the Chief Administrative Office to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.
CARRIED
- 22-191 In Camera Discussion *Moffatt:* That the Council close the meeting to the public at 10:17am for Agenda Items -Correspondence Item 1 – Hall-Letter – as per Part III Section 16(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*.
CARRIED
- 22-192 Resume Mtg *McAuley:* That the Council resume the Regular meeting at 10:37 am.
CARRIED
- 22-193 Letter *McCorriston:* That a letter be sent to Darryl Hall clarifying how the payment will be applied against his tax and dust control account.
CARRIED
- 22-194 Notice of Procurement *Dobson:* That the administrator be authorized to post the municipality's intent for planned procurement to the Sask Tenders website – as per declaration provided by SARM.
CARRIED
- 22-195 Holiday Ad *McAuley:* That the Municipality participate in the World Spectator's Christmas Greetings and New Year Greeting Ads at a cost of \$140 and \$70 respectively.
CARRIED

- 22-196 Child at Play *McCorriston:* That the municipality approves the placement of two Children at Play Signs on Twp Rd 135, adjacent to the home located at SW-36-13-31-W1.
CARRIED
- 22-197 Gravel Manager *Doll:* That the municipality contract the services of JD Mollard & Associates to provide the services manger to the development of the gravel pit at NW-34-15-31-W1 (a.k.a – Graham Pit),
CARRIED
- 22-198 Dev Permit 2022-05 *McCorriston:* That the Municipality approve the issuance of Development Permit 2022-05 for the construction of a new shop 80x50 on SW 16-14-31-W1.
CARRIED
- 22-199 Welwyn Kids Xmas *McAuley:* That the municipality support the Welwyn Kids Christmas Party with a contribution of \$150.00 for 2022.
CARRIED
- 22-200 Land Sale *Doll:* That the revenue resulting from the sale of lots out of the East Point Industrial Subdivision be transferred to the shop reserve. Movement of \$ 311,375.00
CARRIED
- 22-201 Term Deposits *McAuley:* That Term Deposits 65, 66, 67, 68, 69 be redeemed and reinvested the principal and interest into one(1) year redeemable after 90 Days Terms at a rate of 3.78%. Further the creation of a new term for Gravel be set up. New terms as follows:
Term 70 Welwyn \$55,031.10
Term 71 Capital Trust \$112,779.79
Term 72 Health \$191,513.64
Term 73 Shop \$824,809.75
Term 74 Fire \$50,677.35
Term 75 Gravel \$400,000.00
CARRIED
- 22-202 RMAA Membership *McMullen:* That the municipality pay the administrator's membership fees in the Rural Municipal Administrators' Association for 2023.
CARRIED
- 22-203 SARM Membership *McAuley:* That the municipality renew its membership with Saskatchewan Association of Rural Municipalities for 2023.
CARRIED
- 22-204 FCM Membership *Dobson:* That the municipality renew its membership with the Federation of Canadian Municipalities for 2023.
CARRIED

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- 22-205 SETPC *McCorriston:* That the municipality renew its membership
with Membership S.E Transportation Planning Committee for 2023.
CARRIED
- 22-206 Agriculture *Moffatt:* That the municipality renew its membership with
in Classroom the Agriculture in the Classroom Program for 2023.
CARRIED
- 22-207 Hudson Bay *McAuley:* That the municipality renew its membership with
Association the Hudson Bay Route Association for 2023.
CARRIED
- 22-208 Agriculture *Hanson:* That the municipality renew its membership with
Health/Safety the Agriculture Health & Safety Network for 2023.
CARRIED
- 22-209 Sask. Crime *Doll:* That the municipality renew its membership with the
Stoppers Saskatchewan Crime Stoppers for 2023.
CARRIED
- 22-210 APAS *McAuley:* That the municipality renew its membership with
Membership the Agriculture Producers Association of Saskatchewan for
2023.
CARRIED
- 22-211 SaskTip *Hanson:* That the municipality renew its membership with
Membership the SaskTip program for 2023.
CARRIED
- 22-212 RDARM *Moffatt:* That the municipality renew its membership with
Membership the Regina District Association of Rural Municipalities for
2023.
CARRIED
- 22-213 STARS *Dobson:* That the municipality, in conjunction with
Contribution SARM, make a contribution of \$4000.00 to the STARS Air
Ambulance for 2023.
CARRIED
- 22-214 SK Heritage *Doll:* That the municipality purchase a \$50.00 membership
Membership with the Saskatchewan Heritage Foundation for 2023.
CARRIED
- 22-215 Music *Doll:* That the municipality provide a grant in the amount
Festival of \$150.00 to the 2023 Moosomin & District Music
Festival.
CARRIED
- 22-216 Dr. Recruit *McAuley:* That the municipality contribute \$3000.00
towards the doctor recruitment fund for 2023.
CARRIED

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R.M. of Moosomin
List of Accounts for Approval (Condensed)
Batch: 2022-00093 to 2022-00099

Bank Code - AP - ACCTS PAYABLE

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
26156	2022-11-22	Glen Crosson 2022 Beaver	43 Beaver Tails @ \$30/tail	1,290.00	1,290.00 ✓
26157	2022-11-22	Neale McMullen Nov 2022 Labour	22 hrs x \$27 casual labour, 5 days	669.00	669.00 ✓
26158	2022-11-30	Moosomin Regional Park Nov 2022	November 2022 Collections	5,398.43	5,398.43 ✓
26159	2022-11-30	Saskatchewan Municipal Hail Nov 2022	Collections - November 2022	18,912.27	18,912.27 ✓
26160	2022-12-13	A & T Tire 165622		316.61	316.61 ✓
26161	2022-12-13	Bock & Company Law Office 22-407A	Johnston's Grain Lot Purchase	795.31	795.31 ✓
26162	2022-12-13	ClearTech Industries Inc. 1048061	Chemical	1,506.46	1,506.46 ✓
26163	2022-12-13	Canadian Pacific Railway Co. 11144116	Signalized crossing - terminal	326.50	326.50 ✓
26164	2022-12-13	Ficek Transport Ltd. 409412	chemical freight	146.50	146.50 ✓
26165	2022-12-13	Gibson, Faron Nov 2022	12 Beaver Various Locations	360.00	360.00 ✓
26166	2022-12-13	Blake Kennedy Nov 2022	2 Beaver (21-14-31)	60.00	60.00 ✓
26167	2022-12-13	Tom Lowe Nov 2022	4 Beaver 10-13-31	120.00	120.00 ✓
26168	2022-12-13	Collabria Nov 2022	November 2022 Statement	2,932.43	2,932.43 ✓
26169	2022-12-13	Moosomin Chamber Of Commerce 1432	2021 Annual Membership Fee	132.30	132.30 ✓
26170	2022-12-13	Moosomin C & D Area Authority 2022 Levy	2021 Levy	3,339.94	3,339.94 ✓
26171	2022-12-13	Pattison Agriculture Ltd 2901194 2910073 2910072		22.18 726.64 2.79	751.61 ✓
26172	2022-12-13	Superior Ag-Auto 20626		183.25	183.25 ✓
26173	2022-12-13	Murray Swanston 384315	XMas Light Install & Removal	682.50	682.50 ✓
26174	2022-12-13	Town of Moosomin 2022Aug-Oct Aug-Oct2022 2022-Ostafie	Water/Sewer/Fire - office Water/Sewer/Fire - Shop Aug-Oct Rocky Mountain Payment in Error	209.00 209.00 398.94	816.94 ✓
				Total Computer Cheque:	38,740.05

EFT

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
90	2022-11-28	Mazergroup Napa Moosomin			

R.M. of Moosomin
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EFT

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		200-050669	8 x Windshield Washer	38.10	
		Oct 2022	Grease Gun, Filters, Blades & Bolt	641.48	679.58 ✓
91	2022-11-28	RM of Martin No 122 - EFT			
		220026-0036	Debit put through wrong machine	4,068.62	4,068.62 ✓
			Total EFT:		4,748.20

ONLINE BANKING

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
602321	2022-11-30	MEPP Nov 2022	November 2022 Water & PP 22 &	4,773.28	4,773.28 ✓
602937	2022-11-30	Canada Customs & Revenue Agenc Nov 2022 RP1 Nov 2022 RP2	November 2022 Source Ded RP1 Source Ded RP2 November 2022	6,764.89 2,633.57	9,398.46 ✓
608579	2022-11-30	Collabria 5541921	Replenish ISC	425.00	425.00 ✓
608582	2022-11-30	Pattison Agriculture (JD Fin) Nov 2022	Oil, Filters, Mower Repair	1,912.31	1,912.31 ✓
608586	2022-11-30	SaskEnergy Oct7-Nov7/22	Wel-FH,H,WTP RM-Off&Shop	1,063.37	1,063.37 ✓
628456	2022-11-30	SaskPower 4160000004852	October 2022 Power	2,437.29	2,437.29 ✓
1125629	2022-11-30	Ministry of Finance Nov 2022	School Collect 2022 November	72,342.60	72,342.60 ✓
Nov	2022-12-13	Pattison Agriculture (JD Fin) 2901194	2 cycle oil	22.18	22.18 ✓
			Total Online Banking:		92,374.49

AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Nov	2022-12-13	Sask Tel 94842571Nov2022 94136823Nov25-0	Securtek&WTP Phone Nov 22/22 Office IBC Phone Oct 25-2022	99.90 336.76	436.66 ✓
			Total Automatic Withdrawal:		436.66

PROPOSED PAYMENTS

Payment #	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
PP -	JLH Contracting - EFT 534	ST Onge Road	4,373.40	4,373.40 ✓
PP -	Margetts Construction - EFT 4836 4835 4851	10 yds crushed from Graham Pit 3/8" crushed gravel for Zondrauim November 2022 Tandem Deliverie	157.50 220.20 12,658.46	13,036.16 ✓
PP -	Municode Services Ltd.			

R.M. of Moosomin
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PROPOSED PAYMENTS

Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount	
		54193	Building Permit Inspection Fee	1,323.00		
		55718	Building Permit Inspection Fee	782.25	2,105.25	✓
PP -	RM of Martin No 122 - EFT					
		2022-00053	Safety Training	343.14		
		2022-00057	November 2022 Fleming Office Se	291.30		
		2022-00058	2022 Assist Admin - PP23 & 24 &	1,920.51	2,554.95	✓
PP -	SHA - Financial Services					
		3420423	Water Testing	23.00		
		3418762	Water Testing	23.00		
		1160834	Water Testing	98.25		
		3421323	Water Testing	23.00		
		3422382	Water Testing	23.00	190.25	✓
PP -	101197539 Saskatchewan Ltd.					
		2022-298	Haul Dozer to RM Yard	315.00		
		2022-300	2022 Lake Road Shoulder Repair <i>PP6 IT RONA</i>	28,374.15	28,689.15	✓
PP -	Dionco Sales & Service Ltd					
		23540	40 x Curved Blades & Nuts&Bolts	6,612.05	6,612.05	✓
PP -	Les' Small Motors					
		6085		346.99	346.99	✓
PP -	Mullett's Home Hardware - EFT					
		November 2022		108.96	108.96	✓
PP -	Loraas Disposal					
		7940255	Garbage/Recycle Service	669.90		
		7937958	Garbage/Recycle Service	76.01	745.91	✓
PP -	Twin Auto & Ag - EFT					
		483282		33.44		
		483466		60.86	94.30	✓
PP -	SARM					
		MID22-307		210.00		
		21247		264.74		
		CAL23121	Calendar Shipping Charges	31.77	506.51	✓
PP -	RPM Service Ltd					
		WM04339	Gravel Loader Injector/Valve Repa	10,109.85		
		CM07536	Core Credit Return	-1,459.14		
		WM04826	JD 7230 Circulating Heater	1,500.49	10,151.20	✓
PP -	Cheryl Barrett-Kendra Lawrence					
		2022-11	November 2022 Office Caretaking	410.00		
		2022-12	December 2022 Office Caretaking	410.00	820.00	✓
PP -	Borderland Co-Operative Ltd					
		Nov 2022		8,707.02	8,707.02	✓
			Total Proposed Payments:		79,042.10	✓

[Handwritten Signature]
Ernest B Dobson

Total AP: 215,341.50
 + Payroll 26,100.48
241,441.98

Cheque Reconciliation Report

For Period End Dates:

09Nov2022 to 07Dec2022

PP 23+24 + Nov

<u>Entry Type</u>	<u>Employee</u>	<u>Department</u>	<u>Pay Group</u>	<u>Run No.</u>	<u>Period End Date</u>	<u>Cheque or Voucher #</u>	<u>Cheque Date</u>	<u>Amount</u>	<u>Status</u>
Deposit	GIB002	530	530	23	12Nov2022	2223	17Nov2022	1866.54	Open
Deposit	LAW001	510	510	23	12Nov2022	2223	17Nov2022	2634.98	Open
Deposit	GIE001	530	530	23	12Nov2022	2224	17Nov2022	2044.72	Open
Deposit	KEN001	530	530	23	12Nov2022	2225	17Nov2022	1789.38	Open
Deposit	STE001	530	530	23	12Nov2022	2226	17Nov2022	2027.55	Open
Deposit	HAM001	580	WELW	11	30Nov2022	2211	30Nov2022	1901.09	Open
Deposit	BOW001	585	WAST	11	30Nov2022	2211	30Nov2022	424.59	Open
Deposit	LAW001	510	510	24	26Nov2022	2022	01Dec2022	1000.00	Open
Deposit	GIB002	530	530	24	26Nov2022	2022	01Dec2022	1000.00	Open
Deposit	LAW001	510	510	24	26Nov2022	20224	01Dec2022	2249.98	Open
Deposit	GIE001	530	530	24	26Nov2022	2023	01Dec2022	1000.00	Open
Deposit	KEN001	530	530	24	26Nov2022	2024	01Dec2022	1000.00	Open
Deposit	STE001	530	530	24	26Nov2022	2025	01Dec2022	1000.00	Open
Deposit	TAY001	530	530	24	26Nov2022	2026	01Dec2022	1000.00	Open
Deposit	GIB002	530	530	24	26Nov2022	2224	01Dec2022	1536.54	Open
Deposit	KEN001	530	530	24	26Nov2022	2225	01Dec2022	1492.71	Open
Deposit	STE001	530	530	24	26Nov2022	2226	01Dec2022	1697.55	Open
Deposit	TAY001	530	530	24	26Nov2022	2227	01Dec2022	434.85	Open

Report Summary

Outstanding Deposits: 26100.48 (18)

Total: 26100.48 (18)